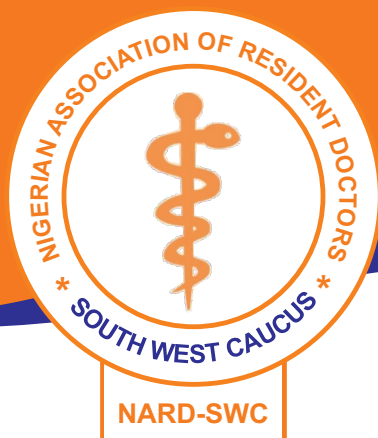


THE BYELAW



NIGERIAN ASSOCIATION OF RESIDENT DOCTORS SOUTHWEST CAUCUS

*AS adopted at the pre-NARD-OGM 2024 caucus meeting
Held at the conference hall, Medical Laboratory Complex,
Uniosun Teaching Hospital, Osogbo.*

On Sunday 19th May, 2024.



THE BYELAW



WORLD MEDICAL ASSOCIATION DECLARATION OF GENEVA

The Physician's Pledge Adopted by the 2nd General Assembly of the World Medical Association, Geneva, Switzerland, September 1948 and amended by the 22nd World Medical Assembly, Sydney, Australia, August 1968 and the 35th World Medical Assembly, Venice, Italy, October 1983 and the 46th WMA General Assembly, Stockholm, Sweden, September 1994 and editorially revised by the 170th WMA Council Session, Divonne-les-Bains, France, May 2005 and the 173rd WMA Council Session, Divonne-les-Bains, France, May 2006 and the WMA General Assembly, Chicago, United States, October 2017

AS A MEMBER OF THE MEDICAL PROFESSION:

I SOLEMNLY PLEDGE to dedicate my life to the service of humanity;

THE HEALTH AND WELL-BEING OF MY PATIENT will be my first consideration;

I WILL RESPECT the autonomy and dignity of my patient;

I WILL MAINTAIN the utmost respect for human life;

I WILL NOT PERMIT considerations of age, disease or disability, creed, ethnic origin, gender, nationality, political affiliation, race, sexual orientation, social standing, or any other factor to intervene between my duty and my patient;

I WILL RESPECT the secrets that are confided in me, even after the patient has died;

I WILL PRACTISE my profession with conscience and dignity and in accordance with good medical practice;

I WILL FOSTER the honour and noble traditions of the medical profession;



I WILL GIVE to my teachers, colleagues, and students the respect and gratitude that is their due;

I WILL SHARE my medical knowledge for the benefit of the patient and the advancement of healthcare;

I WILL ATTEND TO my own health, well-being, and abilities in order to provide care of the highest standard;

I WILL NOT USE my medical knowledge to violate human rights and civil liberties, even under threat;

I MAKE THESE PROMISES solemnly, freely, and upon my honour.

©2017 World Medical Association Inc.

All Rights Reserved. All intellectual property rights in the Declaration of Geneva are vested in the World Medical Association.



TABLE OF CONTENTS

World Medical Association Declaration of Geneva	02
The Physician's Pledge	02
Preamble	05
Supremacy of the NARD Constitution	05
Functions of the Caucus	05
Composition of the Caucus	06
Structure of the Caucus	06
Duties of the Caucus Leadership	07
Elections	07
Tenure of Officers	08
Conflict and Conflict Resolution	09
Finances	09
Meeting of the Caucus	10
Quorum at Meetings	12
Voting	12
Interpretation of Rules and Regulations	13
Bylaw Amendment	13
Byelaw Committee	14



1. PREAMBLE

We, the Nigerian Association of Resident Doctors (NARD) in the South-West geo-political zone of Nigeria, do hereby agree to enact the following rules and regulations to guide our operations under the body called South-West Caucus of NARD hereinafter referred to as the Caucus.

2. SUPREMACY OF THE NARD CONSTITUTION

Notwithstanding the provisions of these rules and regulations, the NARD Constitution is supreme and takes precedence wherever there is a conflict.

3. FUNCTIONS OF THE CAUCUS

The Caucus is the umbrella body for all NARD members in the South-West zone and is responsible for the following:

- a) Ensure the welfare of NARD members in the South-West zone.
- b) Represent and uphold the interest of NARD at the zone and the branches.
- c) To present the position of resident doctors in the South-West zone to the National body.
- d) The Caucus can also form an opinion on national issues, especially as it concerns but not limited to doctors and the people of the South-West zone without prejudice to the position of NARD on similar issue.
- e) Mediate in disputes within and between local chapters in the zone and as well as assist the branch in resolving any issue with the NARD.
- f) Work out the inter-Caucus collaboration between the South-West caucus and other Caucuses.
- g) Engage in social activities that will promote unity among members.



- h) Shall promote academic excellence and research within and outside the Caucus.

4. COMPOSITION OF THE CAUCUS

Comprises all NARD members paying dues to any centre within the South-West geo-political zone of Nigeria. Such members must be from Centres that have met the criteria for NARD membership and have been so recognized.

5. STRUCTURE OF THE CAUCUS:

A. Caucus Leadership –

- i. Includes the Caucus Leader and Deputy Caucus Leader.
- ii. Shall be responsible for the day to day running and representation of the Caucus.

B. Caucus Executive Committee (CEC) –

- i. Includes caucus leadership, centre presidents and general secretaries, present NOC members in the zone, immediate past caucus leader and immediate past deputy caucus leader.
- ii. Shall make decisions in between meetings on matters of interest.

C. Expanded Caucus Executive Committee (ECEC) –

- i. Includes Caucus Executive Committee, past NOC of the zone, Past Caucus leaders, Past leaders of the branches
- ii. Shall dispassionately discuss any burning issue of the Caucus and make recommendations.

D. Ad-hoc Committees–

- i. Ad-hoc committees shall be formed by the caucus leadership to perform a specific function.
- ii. Such committees shall be ratified by any other executive committee or a general caucus meeting.



6. DUTIES OF THE CAUCUS LEADERSHIP**A. CAUCUS LEADER**

- (I) Shall be the head and chief accounting officer of the Caucus, her assets and liabilities.
- (ii) Presides over all meetings of the Caucus as chairman.
- (iii) Carries out the day to day running of the Caucus with the deputy caucus leader, and can decide on behalf of the Caucus in emergencies, in consultation with the Caucus executive committee.
- (iv) Is the official representative of the Caucus in NARD and other external bodies.
- (v) Can delegate duties to the deputy leader or any other member of the Caucus.
- (vi) Shall summon all meetings of the Caucus.
- (vii) Shall be a signatory to the Caucus account.

B. DEPUTY CAUCUS LEADER

- (i) Shall deputize the Caucus leader in the discharge of his duties.
- (ii) Shall act as the secretary of the Caucus.
- (iii) Assumes the functions of the Caucus leader where the leader is absent or on delegation.
- (iv) Shall be a signatory to the Caucus account

7. ELECTIONS

Elections shall be held into the position of Leader and or Deputy Leader as presented by these rules and regulations.

(a) ELIGIBILITY TO CONTEST FOR CAUCUS LEADER

- (I) Must have served or is currently serving as President or General Secretary in the local branch within the Caucus, or had served as a member of NARD NOC. -see (Section 6.2d iii of NARD constitution)



- (ii) Must not be a serving NARD NOC member.
- (iii) Shall be nominated by any centre of the Caucus and the nomination seconded by another centre.
- (iv) Must have attended at least two NARD AGM
- (v) Must have attended at least five statutory South-West Caucus meetings.
- (vi) shall have been in the caucus for at least three years.
- (vii) The Deputy Leader becomes eligible to become a Caucus leader if he has met the above (i), (ii), (iii) and (iv) conditions as at the time the Leader leaves the office, subject to the ratification of the caucus.
- (viii) However, where the Deputy Leader is deemed ineligible to occupy the office, fresh elections shall be conducted into the office of the Leader.

(b) ELIGIBILITY TO CONTEST FOR CAUCUS DEPUTY LEADER

- i) Must have served or currently serving as President or Secretary-General in the local branch within the Caucus, or had served as a member of NARD NOC.
- ii) Must not be a serving NARD NOC member.
- iii) Must have attended at least one NARD AGM
- iv) shall have been in the caucus for at least two years.
- v) Must have attended at least three statutory South-West Caucus meetings.
- vi) Shall be nominated by any centre of the Caucus and the nomination seconded by another centre.

8. TENURE OF OFFICERS

- a) The tenure of the Caucus Leader and the Deputy Caucus Leader is as stated in the NARD constitution.
- b) The maximum a person can occupy the office of the Caucus Leader or the Deputy Caucus Leader is two tenures.



- c) The tenure takes effect as stated in the NARD constitution, however in cases of unforeseen circumstances the limitations should be communicated to NARD.
- d) In the event the Deputy Leader of the caucus completed the tenure of the Leader, such shall not count for the deputy leader provided the duration was not more than six months.
- e) In the event that, the duration the deputy has to complete for predecessor as the Leader is more than six months, such shall be regarded as a tenure for the successor.

9. CONFLICT AND CONFLICT RESOLUTION

- a) When a conflict involving a chapter or a member of the Caucus is brought to the attention of the Caucus, the Caucus leadership with the approval of the Caucus shall institute the appropriate mechanism of conflict resolution.
- b) Any issue that cannot be resolved at the level of the Caucus shall be taken to NARD.
- c) Any misconduct of the Caucus leadership should be raised at a Caucus meeting and then referred to the Expanded Caucus Executive Committee for determination and action.

10. FINANCES

- a) The caucus leadership shall present an annual budget at the first statutory caucus meeting of the tenure.
- b) The Caucus shall be financed by dues and special levies from the various chapters.



- c) Each centre shall bear the financial responsibility of the caucus observer(s) to the centre election when necessary (transport, accommodation and feeding).
- d) Each chapter shall pay dues depending on the category it fits as agreed by the Caucus
- e) The dues shall be paid in not more than two instalments and the last payment must not be later than July NEC of NARD.
- f) The caucus shall operate a current or savings account in a viable commercial bank in Nigeria.
- g) Mode of the transaction shall be by cash, cheque or any other modality agreed by the Caucus.
- h) The Caucus leader and Deputy Caucus leader shall be signatories to the Caucus account.
- i) The categorization of centre within the caucus shall be as follows based on membership strength:
 - i. Category A:– Above 250 members (Big)
 - ii. Category B:– 101 – 250 members (Intermediate)
 - v. Category C:- 100 members and below (Small)
- j) The caucus dues can be reviewed at a properly constituted caucus meeting as the need arises and be communicated to all centres.
- k) A financial report of the Caucus shall be presented by the Caucus leadership at a well constituted Caucus meeting, at the end of the tenure.

11. MEETINGS OF THE CAUCUS

A. TIMING OF MEETINGS

- a) The Caucus shall have statutory meetings before every statutory NARD National Executive Council (NEC) meetings, NARD May Ordinary General Meeting (OGM) and NARD Annual General Meeting (AGM).



- b) Caucus shall also meet during Statutory NARD meetings.
- c) The Caucus leadership may summon emergency CEC, ECEC or extraordinary general meetings as the need arises, with the agenda of such a meeting clearly stated.
- d) In the instance when a physical meeting cannot hold, the leadership shall summon a virtual meeting.
- e) The leadership retreat of the Caucus shall be held annually before the NARD JANUARY NEC.
- f) The hosting centre(s) of the leadership retreat shall be decided not later than July NARD NEC meeting of the preceding year.

B. HOSTING OF MEETINGS

- a) The venue of the Caucus meeting shall be rotated based on distance and center willingness to host the Caucus while giving consideration to centers which are having local challenges.
- b) The Venue of the next Caucus meeting shall be determined at a preceding Caucus meeting based on a decision at the meeting.
- c) The Caucus leadership shall host the meetings during Statutory NARD meetings.
- d) The host centre shall provide refreshments for all delegates.
- e) In addition to refreshments, the host shall provide comfortable accommodation for the leader and deputy leader when necessary.
- f) The Caucus leadership shall provide refreshment where possible in caucus meetings during Statutory NARD meetings.



12. QUORUM AT MEETINGS

- a) One-third of all the centre presidents or their official representatives shall form a quorum for meetings held in the zone. A decision taken by a simple majority of centre presidents present shall be binding on all.
- b) For meetings held during NARD Statutory meetings, the quorum shall be as 1/3rd of the number of centres that are present as at the time of the NARD meeting.

13. VOTING

- a) Where there is no consensus on a matter, the Caucus shall resort to voting to decide on the way forward.
- b) Each centre president and NOC member(s) of the caucus extraction shall have one vote each.
- c) On election matters, only the centre presidents shall have the voting right.
- d) On the event that the president is absent from that meeting, the General Secretary or a representative so approved by the president shall have the right to cast the centre vote.
- e) A center president who has taken permission to be absent from the meeting, can in writing communicate who to vote on the center behalf or state his or her position on a matter.
- f) The Caucus Leadership shall only vote in the event of a tie to decide the direction of the election.
- g) To be eligible to vote and be voted for, the individual must be in good financial and behavioral standing with the caucus.
- h) Voting shall be by raise of hands in simple matter or by secret ballot system on confidential matters.
- i) In case of Online meeting where a physical voting is not possible, voting may be done electronically.



14. INTERPRETATION OF RULES AND REGULATIONS

The interpretation of any doubtful area of these rules and regulations shall be given by the Caucus leader as approved by Expanded Caucus Executive Committee.

15. BYLAW AMENDMENT

- (a) The Expanded Caucus Executive Committee can make rules on any subject that affects the Caucus provided a motion on such matter has been moved and seconded by any member of the committee.
- (b) The amendment to the Bye-law shall be considered once every three years.
- (c) A written request(s) for amendment of the rules and regulations shall be submitted by a NEC member from any of the centres within the Caucus to the Caucus leadership not later than the JULY NEC of NARD.
- (d) The proposed amendment must have been discussed at least once at a properly constituted Caucus meeting after its submission to the Caucus leadership.
- (d) The amendment shall be ratified at the Caucus meeting during the NARD AGM.

- 16. This bylaw shall take effect from NARD May-OGM 2024.**



THE BYELAW COMMITTEE

Dr. Segun Olaopa
(Chairman)

Dr. Hassan O. Jimoh
(Secretary)

Dr. Akinniye Taofeek

Dr. Sam Eseile

Dr. Sanni Taofeek A.

Dr. Sebistine Oiwoh

Dr. Seyi Ojo

Dr. Ojidoh Chris

Dr. Popoola Mutiu A.
(DCL)

Dr. Raji Mustapha M.
(CL)

This Bylaw was adopted at the pre-NARD-OGM 2024 caucus meeting hosted by the Association of Resident Doctors, Uniosun Teaching Hospital, and held at the conference hall, Medical Laboratory Complex, Uniosun Teaching Hospital, Osogbo on the 19th May, 2024. It has since taken effect following the ratification by the caucus.



Dr. Raji Mustapha M.
Caucus Leader

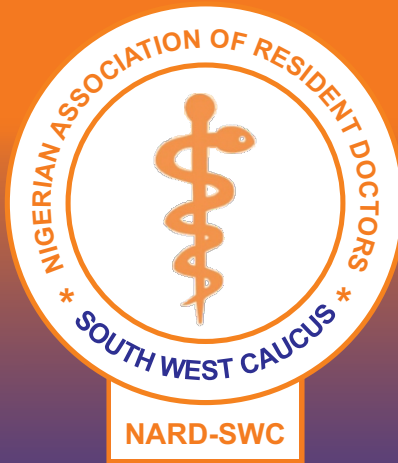


Dr. Popoola Mutiu A.
Deputy Caucus Leader









**NIGERIAN ASSOCIATION
OF RESIDENT DOCTORS
SOUTHWEST CAUCUS**